

After the Sale

Robot Implementation Timeline

The following is a typical timeline for installation preparation. Items may vary according to pharmacy-specific requirements. You will be assigned a Site Development Project Coordinator who will assist you in this process.

Milestone	Objective	Notes
Immediately	Introduction to a Site Development Project Coordinator	Identify the main pharmacy point-of-contact for the project.
	Address State Board Requirements	Check with state board for requirements and begin submittal process, if required.
	Interface/Label/Vial/Layout Discussion	Discuss general installation requirements.
	Label Samples	Ship five blank label samples and five populated label samples to ScriptPro Site Development contact as soon as possible.
4–5 Weeks Prior to Install	Confirm Interface Options	Confirm interface configuration requirements.
	Confirm SP 200/SP 100/SP 50 Hardware Options	Confirm hardware option selections.
	Confirm Vial Type/Size	For SP 200/SP 100/SP 50 locations only.
3–5 Weeks Prior to Install	Approve Label Proof/Order Initial Label Stock	Approve ScriptPro label proof and order ScriptPro label kits.
	ScriptPro to Conduct Pharmacy Site Visit/Interface Data Collection	Visit pharmacy and finalize the implementation plan, including product placement, pharmacy preparation, access plan, interface data collection, and site pictures.
One Week Prior to Install	Complete Training Roster	Complete training roster and fax to ScriptPro.
	Electrical/Data/Phone Complete and Active	Complete all electrical, data, VPN, or phone connections.
3–5 Days Prior to Install	Final Simulator Test	Final test of electrical, data, phone, and/or network connections prior to installation.
1–3 Days Prior to Install	Site Preparations	Prepare and clear all access routes and product locations for installation.
1–2 Days Prior to Install	Initial Drug and Vial Stock Order	Order additional drug and/or vial stock inventory for automation.
Day of Installation	Installation	Electrical, VPN or phone, and data lines must be functional prior to the beginning of installation. ScriptPro installs products.
Post-Installation	Training	ScriptPro representative trains staff, assists with system loading, and provides support.

Pharmacy Action Checklist

New customers rely on ScriptPro to walk them through **workflow configuration, interface setup, equipment installation, staff training**, and more.

Additionally, ScriptPro Site Development is there to assist you with any **State Boards of Pharmacy submittal processes** and requirements.

The checklist below shows several Pharmacy Action Items required for the installation process. A ScriptPro Site Development Project Coordinator works with new customers through this entire process.

Installation

- Review the State Board of Pharmacy requirements checklist and submittal processes.
- Complete and activate electrical, data, and VPN or phone connections prior to installation.
- Clear all proposed unloading areas and equipment locations prior to installation.

Training

- Complete the training roster with date, time, and staff information, and fax/return it to your Site Development Project Coordinator at least one week prior to installation.
- Ensure that personnel time is dedicated to training. Do not schedule other work during the time staff are scheduled to go through training.
- Prior to training, ensure ample vials, caps, and drug stock are on hand for SP 200/SP 100/SP 50 and cell loading.
- Prior to training, separate SP 200/SP 100/SP 50 drug stock from other inventory.

Interface

- Prior to site visit/data collection, the pharmacy must ensure that all interface fields and related label templates are configured properly.
- At least one week prior to installation, all electrical, data, and VPN or phone connections related to interface functionality must be in place and active.

Label Stock

- Provide label samples to your Site Development Project Coordinator.
- Confirm all ScriptPro vial label design items with a ScriptPro Site Development Configuration Specialist.
- Complete an initial label stock order form and fax/provide the form to your Site Development Project Coordinator at least 3–5 weeks prior to installation.

Hardware Configuration

- At least four weeks prior to installation, sign and return the Vial Confirmation Form to your ScriptPro Site Development Project Coordinator.
- Confirm Control Center size and Cell Configuration selection with your ScriptPro Site Development Project Coordinator.

Drug Management

- At least one week prior to installation, provide a list of top drugs to your Site Development Project Coordinator.
- As needed, order initial inventory of drug stock for SP 200/SP 100/SP 50.
- During training, ensure proper staffing is available to assist with SP 200/SP 100/SP 50 loading.